



# After School Program (ASP)

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## GENERAL CARE & ENRICH

The GENERAL CARE program runs from 2:35 - 6:00 p.m. (5:30 p.m. on Fridays) and consists of a snack, free play, and homework time. This time is run by the after school staff.

The ENRICH program offers enrichment classes in the areas of sports, arts, and STEM. Classes will be taught by the ASP staff and outside consultants.



## ASP FALL TRIMESTER FEES: DECEMBER 6 - MARCH 11, 2022

The following rates do not include fees pertaining to the MUSIC Program. For Music program please see page 5.

Type *Supplies and equipment are included	Fee	General Care (until 5:05)	General Care (5:05-6:00)	Enrich Classes
<b>Full Year - General Care</b> Students plan to be in ASP most days and only need General Care	\$4200 General Care only Classes are a separate fee	✓	✓	Class fees apply
<b>Full Year - General Care &amp; Classes</b> Students plan to be in ASP most days and needs General Care and classes	\$5250 General care AND 4 classes per trimester	✓	✓	4 classes persemester are included. Class fees apply for additional classes.
<b>Trimester - General Care</b> Students plan to be in ASP most days and only needs General Care for a given trimester	\$2350 per trimester General Care Only Classes are a separate fee	✓	✓	Class fees apply for each class
<b>Trimester - General Care &amp; Classes</b> Students plans to be in ASP most days and needs General Care and classes for a given trimester.	\$3200 per trimester General Care AND 4 classes per trimester	✓	✓	4 classes per trimester are included. Class fees apply for additional classes.
<b>Day - General Care &amp; Classes</b> Students plans to be in ASP on a specific day of the trimester and needs General Care and classes for that chosen day.	\$950 per day in a given trimester	✓	✓	2 classes per day are in- cluded. Class fees apply for additional classes.



ASP PROGRAM SAMPLE SCHEDULE\*

\*On Fridays, all students will be dismissed at 2:30 p.m. The After School Program will end at 5:30 p.m.

	JK	Grade 1-2	Grade 3-4	Grade 5-8
2:35-2:45	Snack	N/A	N/A	N/A
2:45-3:15	Free Time	Snack (starts at 3:05 p.m.)	Snack (starts at 3:05 p.m.)	Snack (starts at 3:05 p.m.)
3:20-4:05 p.m. 3:35-4:35 p.m.	Free Time or Class 1/Music Lesson	Free Time or Class 1/Music Lesson	Free Time or Class 1/Music Lesson or Study Hall	Free Time or Class 1/Music Lesson or Study Hall
4:05-5:05 p.m. 4:35-5:35 p.m.	Free Time or Class 2/Music Lesson	Free Time or Class 2/Music Lesson	Free Time or Class 2/Music Lesson	Free Time or Class 2/Music Lesson
5:35-6:00 p.m.	Free Time	Free Time	Free Time	Free Time



## **ASP POLICIES AND PROCEDURES**

### **How to Register**

Program details are emailed to parents prior to the start of each trimester. Parents may register their child via the online registration form.

### **Payment and Enrollment Policies**

A student is considered registered once an online registration form is completed. Fees for the ASP will be billed via each family's TADS account. All classes are filled on a first-come, first-serve basis. Classes are offered contingent on enrollment. A \$25 late registration fee will be charged after the trial week. Families whose accounts are in arrears may ***not*** use the services of the After School Program or register for a new trimester until the Business Office clears their account.

### **Trial Week**

The ASP offers a trial week for all students interested in the ASP program. This is a great way for students to try a class, Trial week is the first week of the trimester (December 6-10). If a child remains in the program after the trial week, the parent will be responsible for the class fee and no refunds will be given. If a child decides to not continue after the trial week, the parent must inform the Director of After School in writing, The parent will only be charged for the trial week class(es).

### **ASP Hours**

The After School Program runs each full school day from 2:35-6:00 p.m. On Fridays, the ASP will run from 2:30-5:30 p.m.

### **Sign-in and Sign-out Procedures**

#### ***Registered Students Sign-in***

Students who are registered for a class will be signed in on their class day in the following way:

**JK - Grade 4:** Each Lower School teacher is given a roster indicating the after school enrollment for each student in their class. Students who have an after school class will be signed into ASP by their teacher or ASP staff. If a child is absent or will miss the class, the teacher will inform the ASP staff. Parents are encouraged to daily review class schedules with their child(ren).



**Grade 5-8:** Each Upper School teacher is given a roster indicating the after school activity for each student in their class. Students may be in study hall or Homework Help until 4:30 p.m. or the start of their class. Students are responsible for getting to their class or lesson on time.

### **Sign-out**

Because we care deeply about the safety of each child, we ask for your cooperation in complying with the sign-out policy.

- Children may only be signed out by a parent or another adult on the child's approved pick-up list. If there are any changes to the list (i.e. caregivers), please inform the school office as soon as possible.
- Before a child leaves the premises, he/she needs to be signed out. The adult should sign and indicate the time of sign-out.
- Upper School students may sign themselves out.

### **Drop-in**

Children may join ASP on an hourly basis. Drop ins will apply to students who are picked up late from regular dismissal. It is helpful that we know about drop ins in advance. Please send an email to the office ([office@stlukeschool.org](mailto:office@stlukeschool.org)), your child's homeroom teacher, and the After School Program staff ([afterschool@stlukeschool.org](mailto:afterschool@stlukeschool.org)). Drop-in charges will be billed monthly to each family's TADS account. Lower School students who are picked up late and Upper School students who remain after school unsupervised will be sent to ASP. A fee of \$15 per hour will be charged, up to a maximum of \$45 per child.

Students may drop in to ASP at no cost for the reasons below. Please alert your child's homeroom teacher and the After School Director in advance:

- Siblings waiting for dismissal of an older child. Drop-in fees will apply after the older sibling's dismissal time.
- Children whose parents are volunteering for the school or are in a parent conference or meeting with an administrator or teacher.

### **Class Availability**

Each class needs a minimum of 6 students in order to continue after the trial week. Some classes have a limited number of space and will be filled on a first-come, first-serve basis.



## **Rates**

**Drop-in Rate:** A fee of \$15.00 per hour per student will be charged, up to a maximum of \$45.00.

**Late Pick-up Rate:** The ASP ends at 6:00 p.m. (5:30 p.m. on Fridays). There is an additional charge of \$1.00 per minute for any pick-ups after 6:00 p.m.

## **ASP Study Hall, Mondays through Thursdays, 3:20-4:35 p.m.**

Supervised independent work time (Study Hall) is offered so that students may work independently on homework. Group work is not permitted during this time. ASP Upper School students are welcome to work independently. Please note: Not all children are ready to use supervised study hall effectively. Please discuss your family's needs and your child's homework routine with the After School staff so that we can assist you in developing a clear, predictable, and effective homework routine for your child.

- **FEES FOR STUDY HALL USE:** Students in Grades 5-8 are allowed to use the ASP Study Hall at no charge until 4:30 p.m. Grade 5-8 students will be asked to leave the school campus or sign into ASP if they are being disruptive or if it's past 4:30 p.m. If a student signs into ASP, drop-in charges apply. Lower School students who are not in the ASP and want to use the ASP Study Hall time will need to sign in to the ASP and drop-in charges will apply. Lower School students who are with a parent or caregiver while using Study Hall will not be charged a fee.

## **ASP Playground**

When weather permits, the ASP staff will open the playground for a period of time. After 3:25 p.m., the playground is open ONLY when there is an ASP staff present. If a student is on the playground without a parent or caregiver, they will be signed into ASP and drop-in charges will apply.

## **ASP Dining Room**

When the playground is closed, ASP students are allowed to do homework, play games, or read in the dining room. From 2:30-3:35 p.m. the dining room is ONLY open to students who are in ASP. Siblings and caregivers who are waiting for a student to be dismissed from their ASP class may wait in the dining room after 3:35 p.m. All other students, including Upper School, must sign into ASP and drop-in charges will apply.



**MUSIC Program**

The MUSIC program this fall will offer in person private lessons. Enrollment in the Music Program is for the full year.

**Private Lessons**

Private lesson fees include books, 25 private lessons, participation in one mini recital and the yearly recital, and administrative fees. Please note that financial aid is not available for private lessons. WINTER TRIMESTER: Lesson days and times have limited availability.

- 30 Minute Lessons: \$1800
- 60 Minute Lessons: \$2700

All private lessons will be scheduled by the ASP Music Coordinator, Courtney Runft. Please complete the registration form with instrument, teacher preference, and availability. The Music Coordinator will communicate with parents to schedule lessons. Once lessons are scheduled, any changes to your schedule and all cancellations **MUST** be communicated with the music coordinator. Limited availability. Fees and lesson number may be adjusted. We have an amazingly talented group of music instructors. All of our instructors are working musicians and occasionally tours and performances may conflict with lesson schedules. All efforts will be made to provide a substitute from our ASP music staff when a teacher is out. Lesson plans will be provided to ensure continuity.

**Enrollment Refunds and Lesson Cancellation Policy**

Students are enrolled for *one year of lessons*. The parent must be responsible for all lessons. Refunds will be given for enrollment cancellations before February 1.

- The parent must give notice of cancellation to the music instructor and music coordinator ([aspmusic@stlukeschool.org](mailto:aspmusic@stlukeschool.org)) with at least 24 hours notice.
- Missed lessons with less than 24 hours notice are considered unexcused and are therefore counted against the 25 lesson package.

**Private lessons are available for the following instruments:**

Bass Guitar	Guitar	Saxophone	Ukulele	<u>Classical Percussion</u>	<u>World Percussion</u>
Cello	Mandolin	Trombone	Viola	•Bass Drum	•Tabla (India)
Drums	Piano	Trumpet	Violin	•Snare Drum	•Bongos/Congas (Cuba)
French Horn	Recorder	Tuba	Voice	•Xylophone	•Djembe (Africa)



## ENRICH SCHEDULE

(by day and time) See page 7 for class descriptions

\*Supplies and equipment are included in all fees.

Monday	Tuesday	Wednesday	Thursday	Friday
<b>Experiment Extravaganza</b> Grades JK-K 3:15-4:00 p.m.	<b>Taste Buds</b> Grades JK-1 3:15-4:00 p.m.	<b>STEM: Legos</b> Grades JK-1 3:15-4:00 p.m.	<b>Theater Bugs</b> Grades K-2 3:15-4:00 p.m.	<b>Jewelry Jam</b> Grades 1-4 3:00-4:00 p.m.
<b>iCamp Coding</b> Grades 1-2 3:15-4:00 p.m.	<b>Modern Art</b> Grades 2-5 3:30-4:30 p.m.	<b>Welcome to CHESS</b> Grades JK-2 3:15-4:00 p.m.	<b>Imagination Station</b> Grades JK-1 3:15-4:00 p.m.	<b>Sports Club</b> Grades 2-4 3:00-4:00 p.m.
<b>iCamp Lego Explore (Robotics)</b> Grades 3-4 4:15-5:00 p.m.	<b>Sing'd Ox</b> Grades 1-5 4:00-5:00 p.m.	<b>Comic Book Creations</b> Grades 2-4 4:15-5:15 p.m.	<b>Modern Art</b> Grades 2-5 3:30-4:30 p.m.	
<b>Secrets of Green-which Village</b> Grades 2-4 4:15-5:00 p.m.	<b>Sprouts</b> Grades 2-5 4:15-5:00 p.m.	<b>Shutterbugs</b> Grades 2-5 4:00-5:00 p.m.	<b>Drama Club</b> Grades 3-5 4:15-5:15 p.m.	
	<b>Visual Art</b> Grades 5-8 4:30-5:30 p.m.	<b>St. Luke's CHESS Club</b> Grades 1-8 4:15-5:15 p.m.	<b>Visual Art</b> Grades 5-8 4:30-5:30 p.m.	



## Class Descriptions

*Mondays - 10 Sessions, \$500*

Experiment Extravaganza (JK-K) - Effie Hanakis

Join us in making discoveries about the world around us by performing different experiments. Each week we will focus on a new study and become scientists! Will it sink or float? Why does a volcano erupt? How does the moon feel? Let's ask questions and find out the answers together!

iCamp Coding Concepts for Early Readers (JK-Gr 1)

Through a mixture of unplugged games/activities and software-based educational tools, students will learn about core coding principles such as conditionals, control flow, events, loops, and more. Instructors use concepts that children are familiar with to communicate the fundamentals of this seemingly complex material. Students will progress from unplugged workshops to building their first block/symbol based programs. Kids will have fun while building a skill that will open doors for them for the rest of their lives!

*Mondays - 10 Sessions, \$550*

iCamp Lego League Explore (Robotics) (Gr 2-4)

See your children grow and shine through an introductory robotics and coding course from FIRST LEGO League. Students will take their background knowledge of STEM and put it into practice as they work in teams to design and build robots using Lego robotics kits. They will use their STEM skills combined with critical thinking to work as a team to build robots and compete in exciting, mission-based games. Along with building, children will also practice their coding skills as they program their robots to accomplish practical goals. Students will apply themselves in engaging activities and missions while gaining productive learning habits, confidence, and teamwork skills along the way.

Secrets of Greenwich Village (Gr 2-4) - Tom Butler

Come join the fun of investigating the history and cool secrets of our neighborhood. We will discover what Hudson Street looked like years ago, before we were born! Each week we will focus on a new area and how it's transformed over time. Being an urban anthropologist is a treat you won't want to miss!



*Tuesdays - 11 Sessions, \$605*

**Taste Buds (JK-Gr 1) - Emily Alexander**

A two trimester class that teaches the importance of healthy, nutritional foods through hands-on cooking. Students will learn essential cooking skills such as mixing, measuring, and the proper way to use kitchen tools. Our classes will focus on encouraging students to try new foods and empower students to feel comfortable in the kitchen and lead healthy lives. We will work with seasonal menus such as gnocchi, sushi, scones and more and all menus will have a vegetarian, and gluten free substitutes if needed. At the end of the year students will work with the older Sprouts class to host a popup restaurant with a menu designed and prepared by our students.

**Sprouts (Gr 2-5) - Emily Alexander**

A two trimester class that teaches the importance of healthy, nutritional foods through hands-on cooking. Students will master culinary fundamentals such as seasoning food, knife skills, presentation, food handling and kitchen safety. Our classes will focus on empowering students to feel confident in the kitchen and lead healthy lives. We will work with seasonal ingredients and recipes that range from fresh pasta to dumplings. All classes will accommodate vegetarian, and gluten free substitutes. At the end of the year students will work with the younger Taste Buds class to host a popup restaurant with a menu designed and prepared by our students.

*Tuesdays - 11 Sessions, \$550*

**Sing'd Ox (Gr 1-5) - Natasha Thweatt**

In this course, students will learn how to sing as a cohesive choral group. Each class, we will do basic warm-up activities, incorporating solfege and introducing beginning concepts of sight reading. We will learn a series of new and familiar songs and practice blending and harmonizing. The trimester will end with a choral performance.

*Tuesdays (11 Sessions, \$605) and Thursdays (12 Sessions, \$660)*

**Modern Art (Gr 2-5) - Cate Pasquarelli**

Students will learn about contemporary and modern art, engaging with a variety of media to create works inspired by the artists they study. Students will be introduced to a diverse group of modern and contemporary artists such as Keith Haring, Romare Bearden, and Georgia O'Keeffe. Projects may involve making abstract collages in the style of Matisse's cut-outs or hanging sculptures inspired by Calder. Students will experiment with watercolor, collage, pastel, and clay, working both collaboratively and individually. They will learn to distinguish between abstract and representational, landscapes vs. portraits vs. still lifes, and the art that refuses to fall under these categories. *This class meets twice a week, students are recommended to take both days.*



### Visual Art for US (Gr 5-8) - Cate Pasquarelli

The Upper School art class is designed for students who are creative thinkers. Students will develop technical skills in traditional painting, drawing, and sculpture, while also being challenged to think outside the box. Projects may involve creating a drawing instrument, illustrating an original story, or making a self-portrait in the style of Frida Kahlo. They will be encouraged to take projects in their own direction and experiment with new techniques. They will also learn to keep sketchbooks and determine ways to pursue their creativity outside of school. *This class meets twice a week, students are recommended to take both days.* 7th and 8th grade students will have the opportunity to develop a digital and physical portfolio of their work to share with high schools. These students would learn to photograph and edit their work to create a binder and slideshow. Includes practice presenting their work to the class in preparation for interviews.

*Wednesdays - 12 Sessions, \$660*

### STEM: Legos (JK-Gr 1) - Curated Care

With a focus on engineering, we'll help students explore science & math fundamentals through Legos! Whether we're constructing skyscrapers and testing weight bearing properties, exploring city planning, or creating helicopters and wheel based vehicles, students will have a blast creating, testing and exploring the world with Legos!

### Comic Book Creations (Gr 2-4) - Curated Care

Using paper, pen, and coloring materials, we will create an exciting story in the form of a comic book. Kids will learn how to craft an action-packed plot and all about the tricks and tropes used in many of their favorite tales. As the stories about ""good guys"" and ""bad guys"" unfolds, kids will observe the ways a person's choices affect other people and situations in imagined scenarios. This exploration of creative writing, linear story-telling, and artistic expression will help kids find their inner hero, who can see the good in everyone!

### Shutterbugs (Gr 2-5) - Emily Alexander

Calling all budding photographers! With an emphasis on the importance and art of storytelling, this class will cultivate confidence in camera fundamentals by exploring various genres of photography including still life, landscape, documentary and portraiture. Shutterbugs encourages students to use photography as a tool to empower self expression through creativity and develop their voice as individuals. Each class will focus on a unique technical skill that we will use in a final studio style photoshoot where students can invite a family member, friend, or pet to photograph.



### Welcome to CHESS (JK-Gr 2) - Lenny Kadishev

Geared to students who are brand new to chess, this class will be an excellent introduction for young students. Children will receive basic instruction that includes piece movement, pawn promotion, castling, basic opening strategies, basic checkmate patterns, master game analysis and basic tactics. Students will eventually work their way towards supervised game play. We will also stress good sportsmanship as well as respect for the game and other players.

### St. Luke's CHESS Club (Gr 1-8) - Lenny Kadishev

Students possessing a foundation of chess knowledge can up their game with the eventual goal of competing in tournaments with other St. Luke's students. Join Lenny Kadishev, a chess master and an experienced coach, who will offer a sophisticated instructional workshop followed by simulated tournament play in this class. Students will be challenged and pushed in this class for those willing to work

*Thursdays - 12 sessions \$660*

### Imagination Station (JK-G1) - Effie Hanakis

Join us each week to make all your creative ideas come to life! Each week we will make a new craft that allows us to express our individual selves by working together and creating amazing masterpieces! Each week our craft will vary as we focus on using different materials in our creations. Where will our imaginations take us?

*Thursdays - 12 sessions \$600*

### Theater Bugs (K-Gr 2) - Natasha Thweatt & Regina Coyle

Does your little one love the spotlight? Do they live to tell stories? In this returning theatre class designed with our youngest students in mind, we will work together on theatre exercises and put together a play based on one of our favorite books. Each child will be given the chance to shine and learn how to work together to tell a story.

### Drama Club (Gr 3-5) - Natasha Thweatt & Timothy Magidson

Come join us in Drama Club, where students will bring their own work to life onstage! During the trimester, we will gain confidence and flex our creative muscles through fun and challenging improv games, and explore the joys of workshopping and rehearsing original pieces written by the students. Drama Club is encouraged for students who are interested in creatively collaborating with their peers by writing, directing, and acting in their own works.





*Fridays - 10 Sessions, \$500*

**Jewelry Jam (Gr 1-4) - Camellia Hartman**

Come join us in this fun, hands-on class where students can let their imaginations run wild to design and assemble their own one-of-a-kind jewelry. Students will be able to flex their creative design skills to make their own unique pieces each week using a variety of materials ranging from beads and charms to polymer clay and Shrinky Dinks. There's no better way to accessorize than with your own imagination!

**Sports Club (Gr 2-4) (no fee)**

With the Athletics Department - come for an afternoon of fun and games. We'll play both traditional and unconventional games. Students will learn a variety of skills but most importantly sportsmanship and being part of a team.



**Important Dates**

Nov, 2021 - ASP Winter Registration Period - Students may register online. Families will be billed after the trial week via their TADS account.

Nov 24 - 26 - Thanksgiving Break - School Closed

Nov 29 - Dec 2 - ASP Fall Performance Week - Dates and Times TBD

Thurs, Dec 2 - Last Day of ASP Fall trimester

Fri, Dec 3- Christmas Fair Set Up - 11:30 Dismissal, General Care only

Dec 6 -10 - ASP Winter 2021-22 Trial Week

Dec 6 - 9 - ASP Music Winter Showcase

Dec 17 - 30 - Winter Break - School Closed

Mon, Jan 3 - School resumes

Mon, Jan 17 - Martin Luther King, Jr. Day - School Closed

Mon, Feb 21 - President's Day - School Closed

Tues, Feb 22 - Professional Development - No Classes, No ASP

Mar, 2022 - ASP Spring Registration Period - Students may register online. Families will be billed after the trial week via their TADS account.

Mar 7-11 - ASP Winter Performance Week - Dates and Times TBD

Mar 14-25 - Winter Break - School Closed

Mon, Mar 28 - School resumes

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